



Certification Board
Presents
Master Certified Remodeler
(MCR)

Application

Certified Professional
NARI



NARI MASTER CERTIFIED REMODELER APPLICATION

This application is the first step in earning the Master Certified Remodeler (MCR) designation. Please read and complete each section fully and accurately in clear, legible handwriting or type. You may submit your application anytime during the year; however, all qualifying remodeling experience and continuing education must be completed at the time the application is submitted.

Please initial each page and mail or FAX your completed application to:

MAIL: NARI

FAX: (847) 298-9225

P. O Box 4250

Des Plaines, IL 60016

Receipt of your application will be acknowledged within two weeks

There is not a membership requirement to apply for the MCR. Both NARI members and non-members will be evaluated equally on the application. The MCR Program does not discriminate on any basis including race, sex, age, religion, national origin, sexual orientation, or disability. Additional information on program requirements, policies, and procedures are available in the NARI Certification Policy Manual. For further assistance contact NARI Certification staff at (847) 298-9200 or Certification@nari.org.

APPLICATION CHECKLIST

- Section 1: Applicant Information** - I have completed all applicant information and have noted where I would like my MCR correspondence sent.
- Section 2: Payment** - I have included payment information with this application.
- Section 3: Certification Criteria** – I have been a CR for at least 10 consecutive years. I have at least one additional active NARI certification (CKBR, GCP, CLC, UDCR). I have been involved with my local NARI Chapter (committee member, committee chair, board member or officer) or NARI National (committee member, committee chair, board member or officer) and/or involvement as a leader in the local community (city council member, school board, church officer, etc.) I have submitted a letter of recommendation from my chapter executive or chapter president or three letters of recommendation from recent clients.
- Section 4: Code of Ethics and Application Attestation** - I pledge to adhere to the NARI Code of Ethics and have signed the Application Attestation to fulfill the program requirements.



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Definition of Master Certified Remodeler: This designation recognizes Certified Remodelers that have demonstrated commitment to the remodeling industry through support of their local chapter, NARI National, and/or their local community. The MCR identifies Certified Remodelers that have withstood the test of time and continue to be successful within the industry and have agreed to uphold the “NARI Code of Ethics.”

How the Certification Process Works: Candidates must complete and submit this application for consideration by the NARI Certification Board. In addition to completing and submitting an application to qualify for the MCR certification, candidates must be a Certified Remodeler for a minimum of **10 consecutive** years and hold another NARI certification (CKBR, GCP, CLC, UDCR). Candidates must have been involved with their local NARI chapter (committee, committee chair, board member, or officer) or NARI National (committee member, committee Chair, board member or officer) and/or involvement as a leader in the local community (city council member, school board, church officer, etc.) Candidates must submit a letter of recommendation from their chapter executive or chapter president or three letters of recommendation from recent clients.

Certification Renewal: Certifications are renewed **annually**. Renewals currently require the attainment of **10 hours** of continuing education, participation in chapter/community service projects and the submission of the required and appropriate fees.

SECTION 1 – APPLICANT INFORMATION

Date: _____

1. Candidate's Name: _____

Home Mailing Address: _____

Street

City

State

Zip

Home Phone Number: _____

Email address _____

2. Employer/Company Name _____

Address: _____

Street

Suite#

City

State

Zip

Phone Number: _____

Fax Number: _____

Email address _____



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SECTION 2 - PAYMENT

All fees must accompany this application. The certification fee is \$295 for members and \$495 for non-members. This certification fee includes a \$100 non-refundable processing fee. The certification fee, less the non-refundable processing fee, will be refunded only if your application does not meet the eligibility requirements for MCR candidacy.

NARI Member \$295

Non-Member \$495

Payment Type: Check Visa Master Card American Express

Cardholder Name: _____

Credit Card Account #: _____

Expiration Date: _____

Zip Code of Billing Address: _____

Total Payment Included: _____

Please Send Receipt: Yes No

Signature: _____



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SECTION 3 – CERTIFICATION CRITERIA

A. CERTIFICATIONS: You are required to hold a CR designation for a minimum of 10 consecutive years. Candidates are also required to hold another NARI designation such as a CKBR, CLC, GCP or UDCR. Please attach copies of your most recent certificate.

Certified Remodeler Certification

<u>Date Attained</u>	<u>Expire Date</u>	<u>Certification Number</u>
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Additional Active NARI Certifications (CKBR, GCP, CLC, UDCR)

<u>Certification</u>	<u>Date Attained</u>	<u>Expire Date</u>	<u>Certification Number</u>
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B. COMMUNITY SERVICE/CHAPTER INVOLVEMENT: Candidates must have been involved in their local NARI Chapter (committee member, committee chair, board member or officer) or NARI National (committee member, committee chair, board member, or officer) and/or involvement as a leader in the local community (city council member, school board, church officer, etc).

C. LETTERS OF RECOMMENDATION: Candidates must provide a letter of recommendation from their chapter executive or chapter president or three letters of recommendation from recent clients.



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SECTION 5 - CODE OF ETHICS AND APPLICATION AFFIDAVIT

NARI CODE OF ETHICS

I pledge to observe high standards of honesty, integrity and responsibility in the conduct of business:

- By promoting in good faith only those products and services which are known to be functionally and economically sound, and which are known to be consistent with objective standards of health and safety;
- By making all advertising and sales promotion factually accurate, avoiding those practices which tend to mislead or deceive the customer.
- By writing all contracts and warranties such that they comply with federal, state, and local laws.
- By promptly acknowledging and taking appropriate action on all customer complaints.
- By refraining from any act intended to restrain trade or suppress competition.
- By attaining and retaining insurance as required by federal, state, and local authorities.
- By attaining and retaining licensing and/or registration as required by federal, state, and local authorities.

NARI STANDARDS OF PRACTICE

The NARI Standards of Practice are maintained as a separate document and may be downloaded from the NARI website at www.nari.org/pdf/standardsofpractice.pdf or requested from NARI Staff at info@nari.org

APPLICATION AFFIDAVIT

In making this application, I fully understand that it is an application only and does not guarantee certification. I agree to supply further information as determined by the NARI Certification Board. I further understand, and by my signature, attest that I now, and will in the future, adhere to the NARI Code of Ethics and Standards of Practice. I further understand that any false statement or misrepresentation that I may make in the course of these proceedings and application may result in the revocation of this application and the issuance of a complaint of violation of said Ethics. Failure to adhere to these Standards of Practice and Code of Ethics is grounds for removal of my certification.

I understand that NARI reserves the right to update this application, the Code of Ethics, and Standards of Practice, and that it is my responsibility to be aware of NARI's current requirements. I further understand that I am obligated to inform NARI of changed circumstances that may materially affect my application. I further understand that it is my responsibility to provide NARI with any requested documentation in connection with this application.

I understand and agree that if I am certified following acceptance of this, such certification does not constitute NARI's warranty or guarantee of my fitness or competency to practices as a Remodeling Professional. If I am certified, I authorize NARI to include my name in a list of certified individuals and agree to use the MCR designation and related NARI trade names, trademarks, and logos only as permitted by NARI policies. I understand and agree that NARI may also use anonymous and aggregate application and examination data for statistical and research purposes.

Applicant Signature: _____

Date: _____